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FM COMCOGARD PERSCOM ARLINGTON VA//C//
TO ALCGPERSCOM

BT

UNCLAS //N01401//
ALCGPERSCOM 026/05

SUBJ: OFFICER POSTGRADUATE AND ADVANCED EDUCATION APPLICATION PROCESS

A. TRAINING AND EDUCATION MANUAL, COMDTINST M1500.10B, CHAP 3

B.CG PERSONNEL MANUAL, COMDTINST M1000.6A

C. COMCOGARD PERSCOM ARLINGTON VA 101546Z FEB 05, ALCGPERSCOM 019/05
(BOARDS AND ADV ED PANELS LESSONS LEARNED)

D. COMDT COGARD WASHINGTON DC 032102Z FEB 05, ALCOAST 058/05 (CG
ADV ED PROGRAM ALLOCATIONS FALL 2006)

E. COMDT COGARD WASHINGTON DC 272148Z JAN 05, ALCOAST 044/05
(ADV ED OPPORTUNITIES SPONSORED BY G-S/CG-6)

F. COMDT COGARD WASHINGTON DC 071434Z JAN 05, ALCOAST 007/05
(PHYSICIAN ASSISTANT TRAINING PROGRAM)

G. COMDT COGARD WASHINGTON DC 101658Z FEB 05 (COMPREHENSIVE DENTISTRY
RESIDENCY)

H. COMDT COGARD WASHINGTON DC 071616Z FEB 05, ALCOAST 063/05
(SOLICITATION FOR PUBLIC AFFAIRS PG PROGRAM APPLICANTS)

I. COMCOGARD PERSCOM WASHINGTON DC 241830Z JAN 01/ALCGOFF 008/01
(ADV ED PROGRAM DEFERMENT)

1. THIS MSG ANNOUNCES THE MANY AND VARIED ADVANCED EDUCATION (ADV ED)
OPPORTUNITIES OFFERED BY THE COAST GUARD TO QUALIFIED OFFICERS.
IT ALSO CLARIFIES THE ADV ED APPLICATION PROCEDURES OUTLINED IN REF A. WHERE
THIS MSG CONFLICTS WITH REF A, GUIDANCE HEREIN TAKES PRECEDENCE. THIS MSG IS
VERY DETAILED. PLEASE READ IT IN ITS ENTIRETY TO ENSURE COMPLIANCE WITH
CURRENT POLICY AND PROCEDURES. AN ALCGENL WILL BE RELEASED BY CGPC THAT WILL
EXPLAIN THE ENLISTED ADV ED APPLICATION PROCESS.

2. EACH YEAR, THE COAST
GUARD INVESTS IN THE FUTURE OF OUR OFFICERS THROUGH EXTENSIVE ADV ED
OPPORTUNITIES. LAST SEASON, WE SENT 170 INDIVIDUALS TO A VARIETY OF PROGRAMS,
FROM INDUSTRY TRAINING TO GRADUATE SCHOOLS, WITH OVER SIX HUNDRED OFFICERS
APPLYING. COMMANDING OFFICERS SHOULD ENCOURAGE JUNIOR OFFICERS TO ATTEND
THESE CAREER DEVELOPMENT OPPORTUNITIES. ADV ED PROGRAMS PROVIDE PERSONNEL
WITH THE KNOWLEDGE AND SKILLS NECESSARY TO FILL BILLETS REQUIRING A HIGH
LEVEL OF EXPERTISE. ALTHOUGH THE IMMEDIATE PROGRAM GOAL IS TO DEVELOP THOSE
SKILLS NECESSARY FOR PERFORMANCE IN SPECIFIC BILLETS, THE LONG-TERM PROGRAM
GOAL IS TO BUILD A HIGH LEVEL OF BOTH TECHNICAL AND MANAGERIAL COMPETENCIES
AMONG SENIOR COAST GUARD PERSONNEL. OFFICERS CONSIDERING ADV ED
OPPORTUNITIES SHOULD ALSO EXAMINE CAREER PATH AND ASSIGNMENT POSSIBILITIES.
PROGRAM MANAGERS AND ASSIGNMENT OFFICERS CAN PROVIDE INFORMATION AND ADVICE.
3. QUALIFICATIONS: PERSONNEL SHALL ATTAIN THE REQUIRED GRADE AND OCCUPATIONAL
QUALIFICATIONS PRIOR TO ENROLLMENT IN A COURSE OF INSTRUCTION. SINCE
CANDIDATES SELECTED DURING THE 2005 ADV ED SEASON WILL NOT ENROLL IN A
COURSE OF INSTRUCTION UNTIL 2006, INDIVIDUALS WHO DO NOT MEET THE PREREQUISITES
AT THE TIME OF APPLICATION SUBMISSION, BUT WHO ANTICIPATE MEETING THEM BY
ENROLLMENT, ARE ELIGIBLE TO APPLY.

A. OFFICERS MUST HAVE A MINIMUM TWO
YEARS COMMISSIONED SERVICE PRIOR TO ENROLLMENT. TARGETED GRADE RANGES FOR
SPECIFIC ADV ED PROGRAMS ARE IDENTIFIED IN PARA 3.B.15 OF REF A AND AS
UPDATED IN EACH PROGRAM'S SOLICITATION MESSAGE. PROGRAMS MAY SET HIGHER
MINIMUM SERVICE LEVELS.

B. RESERVE OFFICERS ON EXTENDED ACTIVE DUTY, AS DEFINED IN CH 1.B OF REF B,
MAY APPLY FOR ADV ED OPPORTUNITIES, PROVIDED THAT THEY COMPLETE TWO YEARS
OF COMMISSIONED SERVICE PRIOR TO ENROLLMENT IN ANY ADV ED PROGRAM. IF
SELECTED, PRIOR TO ENROLLMENT THEY MUST SIGN ACTIVE DUTY AGREEMENTS EXTENDING
THROUGH THE REQUIRED OBLIGATED SERVICE. ENLISTED MEMBERS ON EXTENDED ACTIVE
DUTY MAY APPLY FOR THE PHYSICIAN ASSISTANT PROGRAM, PROVIDED THAT THEY COMPLETE
TWO YEARS ACTIVE SERVICE PRIOR TO ENROLLMENT AND SIGN ACTIVE DUTY AGREEMENTS

EXTENDING THROUGH THE REQUIRED OBLIGATED SERVICE. OFFICERS AND ENLISTED MEMBERS RECALLED TO ACTIVE DUTY UNDER TITLE 10, ADSW, OR DRILLING RESERVISTS DO NOT QUALIFY FOR THESE ADV ED OPPORTUNITIES. RESERVE PROGRAM ADMINISTRATORS (RPA'S) ARE ONLY ELIGIBLE TO APPLY FOR ADV ED THAT WILL BENEFIT THE ADMINISTRATION OF THE RESERVE PROGRAM, SUCH AS THE HUMAN RESOURCES DEVELOPMENT PROGRAM. PROVISIONAL RPA'S ARE ELIGIBLE FOR THOSE TYPES OF PROGRAMS AS WELL, PROVIDED THEY COMPLETE TWO YEARS AS A PROVISIONAL/PERMANENT RPA PRIOR TO ENROLLMENT. PROGRAMS THAT INVITE RPA'S TO ATTEND WILL SPECIFICALLY SO STATE IN THE SOLICITATION MESSAGES, OTHERWISE THEY ARE CONSIDERED INELIGIBLE.

C. OFFICERS APPLYING TO ADV ED PROGRAMS LEADING TO AN ADVANCED DEGREE SHALL HAVE A BACCALAUREATE DEGREE. PERSONNEL APPLYING TO THE AVIATION MAINTENANCE TECHNOLOGY, NAVAL ENGINEERING TECHNOLOGY (NET), PHYSICIAN ASSISTANT (PYA), AND ADVANCED COMPUTER, ENGINEERING AND TECHNOLOGY (ACET) PROGRAMS SHOULD CONSULT THE RESPECTIVE PROGRAM SOLICITATION MESSAGE FOR SPECIFIC ACADEMIC REQUIREMENTS.

D. THOSE WHO HAVE ALREADY ATTENDED FULL-TIME ADV ED PROGRAMS THROUGH THE COAST GUARD WILL NOT NORMALLY BE SELECTED FOR ADDITIONAL ONES. HOWEVER THERE ARE EXCEPTIONAL CASES (LLM, SLOAN, MS IN PROJECT MANAGEMENT), SO OFFICERS IN THIS CATEGORY ARE NOT PRECLUDED FROM APPLYING.

E. OFFICERS WHO ARE NOT WITHIN ONE YEAR OF TOUR COMPLETION ARE NOT NORMALLY SELECTED FOR ADV ED, BUT MAY APPLY. PANELS WILL CONSIDER THIS, AS WELL AS OTHER SERVICE NEED ISSUES, IN MAKING THEIR SELECTIONS.

F. AVIATORS: THE COAST GUARD'S AVIATION STAFFING LEVELS CONTINUE TO IMPROVE. WHILE EXPERIENCE DEFICITS WILL REQUIRE THE MAJORITY OF AVIATORS TO REMAIN WITHIN THE SPECIALTY FOR WHICH THEY HAVE BEEN TRAINED, SOME AVIATORS WILL BE PERMITTED TO EXPAND THEIR PROFESSIONAL CAPABILITIES TO OTHER FIELDS. AVIATORS MAY APPLY FOR THE FOLLOWING PROGRAMS: THE AVIATION-ORIENTED ENGINEERING CURRICULA, AVIATION SAFETY MANAGEMENT, AERONAUTICAL OPERATIONS ADMIN, OPERATIONS RESEARCH, THE ACADEMY COMPANY OFFICER LEADERSHIP PROGRAM, THE ACADEMY INSTRUCTOR PROGRAM, FINANCIAL MANAGEMENT, ORGANIZATIONAL LEADERSHIP, PERFORMANCE TECHNOLOGY, STRATEGIC INTELLIGENCE, PUBLIC ADMINISTRATION, MASTER OF SCIENCE IN PROJECT MANAGEMENT, THE NAVAL WAR COLLEGE (COMMAND AND STAFF), ARMY COMMAND AND STAFF COLLEGE, MARINE CORPS COMMAND AND STAFF COLLEGE, AND SLOAN FELLOWSHIP. AVIATORS ARE NOT ELIGIBLE FOR OTHER PROGRAMS. AVIATORS SHOULD CAREFULLY EXAMINE FLIGHT PAY GATES AND UPCOMING ASSIGNMENT WINDOWS WHEN CONSIDERING APPLICATION FOR ANY OF THE AFOREMENTIONED PROGRAMS. FOLLOW-ON TOURS WITHIN EACH EDUCATIONAL STUDY WILL NOT BE DEFERRED. OFFICERS COMPLETING THEIR FIRST OPERATIONAL TOUR SHOULD EXPECT TO REMAIN IN THE COCKPIT FOR A SECOND CONSECUTIVE TOUR. QUESTIONS REGARDING THESE ISSUES SHOULD BE REFERRED TO THE RESPECTIVE AVIATION ASSIGNMENT OFFICER.

G. OFFICERS WHO ARE NOT SELECTED FOR PROMOTION DURING THE ADV ED PANEL SEASON WILL HAVE THEIR APPLICATIONS WITHDRAWN OR WILL BE REMOVED AS A PRIMARY/ALTERNATE SELECTEE IF PREVIOUSLY SELECTED.

4. GRADUATE SCHOOL REQUIREMENTS: APPLICANTS SHOULD CLOSELY MONITOR SOLICITATION MESSAGES AND CONSULT WITH THE PROGRAM MANAGERS CONCERNING THE SPECIFIC SCHOOLS THAT THOSE SELECTED WILL BE ABLE TO APPLY. A CONSIDERATION OF ALL ADV ED PANELS IS THE ABILITY OF THE APPLICANT TO BE ACCEPTED TO THE SCHOOL AND COMPLETE THEIR COURSE OF INSTRUCTION. GENERALLY, GRADUATE SCHOOLS REQUIRE A MINIMUM OF A 2.5 UNDERGRADUATE GRADE POINT AVERAGE (ON A 4.0 SCALE). OTHERS HAVE VERY SPECIFIC GPA, STANDARDIZED TEST SCORE, AND UNDERGRADUATE COURSE WORK REQUIREMENTS THAT CAN HELP AN OFFICER DETERMINE STRENGTHS AND WEAKNESSES WHEN APPLYING FOR A PROGRAM. OFFICERS NOT MEETING THE 2.5 GPA REQUIREMENT CAN APPLY BUT SHOULD NOT EXPECT TO BE SELECTED UNLESS THEY HAVE DEMONSTRATED MORE RECENT IMPROVED ACADEMIC PERFORMANCE (E.G., SUCCESSFULLY COMPLETED SUBSEQUENT OFF-DUTY COLLEGE LEVEL COURSES OR POST-GRADUATE WORK). OFFICERS SHOULD NOT ASSUME THAT SPECIAL EXCEPTIONS WILL BE MADE BY THE SCHOOL BASED ON THE OFFICER'S MILITARY EXPERIENCE/ACHIEVEMENTS.

5. APPLICATION POLICY:

A. OFFICERS MAY APPLY FOR UP TO TWO ADV ED PROGRAMS. OFFICERS WHO HAVE APPLIED TO TWO ADV ED PROGRAMS MAY ADDITIONALLY LIST ACADEMY INSTRUCTOR,

SLOAN FELLOWSHIP, WAR COLLEGE/COMMAND AND STAFF PROGRAMS, AND THE MARINE SAFETY INDUSTRY TRAINING PROGRAMS AS ADDITIONAL CHOICES. THESE ARE THE ONLY EXCEPTIONS TO THE TWO CHOICE RULE - ADDITIONAL CHOICES WILL NOT BE CONSIDERED OR RECOGNIZED BY THE PANEL FUNCTION WITHIN DIRECT ACCESS.

B. THE PROGRAMS SELECTED BY AN OFFICER IN DIRECT ACCESS AND THE PRIORITY ORDER PROGRAMS THAT HAVE BEEN SELECTED BECOME FINAL ON THE APPLICATION DEADLINE. E-RESUMES SUBMITTED AFTER THE DEADLINE DATE WILL NOT BE RECOGNIZED BY THE PANEL FUNCTION WITHIN DIRECT ACCESS. THE ONLY EXCEPTION MAY BE IN THE CASE OF RESOLICITATIONS FOR APPLICATIONS, IN WHICH SPECIFIC GUIDANCE WILL BE PUBLISHED IN THE RESOLICITATION MESSAGE OR BY CGPC-OPM-1.

C. PRIORITIZING THE PROGRAMS TO APPLY FOR IS VERY IMPORTANT. THE FIRST CHOICE SHOULD BE THE PRIMARY PROGRAM THE OFFICER DESIRES AND SHOULD BE CAREFULLY CONSIDERED. THE FOLLOWING SCENARIOS OUTLINE THE POLICY IF SELECTED FOR AN ADV ED PROGRAM:

(1) SELECTED FOR THEIR FIRST CHOICE AS A PRIMARY SELECTEE: THE OFFICER MUST ACCEPT THEIR FIRST CHOICE OR DECLINE THE OFFER. THEIR NAME WILL BE REMOVED FROM ALL OTHER ADV ED SELECTION LISTS (IF SELECTED BY OTHER PROGRAMS) AND THE APPLICATION WILL BE WITHDRAWN FROM CONSIDERATION BY FURTHER PROGRAMS. THE OFFICER WILL HAVE 30 DAYS TO SIGN A LETTER OF OBLIGATION OR DECLINE THE OFFER.

(2) SELECTED FOR THEIR FIRST CHOICE AS AN ALTERNATE: THE OFFICER WILL CONTINUE TO COMPETE FOR THEIR ADDITIONAL ADV ED CHOICES. IF THEY LATER MOVE UP FROM BEING AN ALTERNATE TO BEING A PRIMARY SELECTEE FOR THEIR FIRST CHOICE, THEY MUST ACCEPT IT OR DECLINE THE OFFER. THEIR NAME WILL BE REMOVED FROM ALL OTHER ADV ED SELECTION LISTS (IF SELECTED BY OTHER PROGRAMS) AND THE APPLICATION WILL BE WITHDRAWN FROM CONSIDERATION BY FURTHER PROGRAMS. THE OFFICER WILL HAVE 30 DAYS TO SIGN A LETTER OF OBLIGATION OR DECLINE THE OFFER.

(3) SELECTED FOR THEIR SECOND (OR WITH THE EXCEPTIONS LISTED ABOVE THE THIRD/FOURTH CHOICE) AS A PRIMARY OR ALTERNATE: IF AN OFFICER IS SELECTED FOR A PROGRAM THAT IS NOT THEIR FIRST CHOICE, THEY MUST WAIT UNTIL THE ADV ED PANEL FOR THEIR FIRST CHOICE HAS CONVENED AND MADE A DECISION. IF THE APPLICANT IS NOT SELECTED FOR THEIR FIRST CHOICE AS A PRIMARY OR ALTERNATE, THEY WILL BE OFFERED THE SUBSEQUENT CHOICE AND WILL HAVE 30 DAYS TO SIGN A LETTER OF OBLIGATION OR DECLINE THE OFFER. NOTE: THE ONLY EXCEPTION TO THE RULES ABOVE IS ACCEPTANCE TO THE SLOAN FELLOWSHIP PROGRAM. IF ACCEPTED TO THE SLOAN FELLOWSHIP, THE APPLICANT MAY CHOOSE TO ACCEPT OR DECLINE THE OFFER WITHOUT REGARDS TO PRIORITY AND SELECTION BY OTHER PROGRAMS.

6. APPLICATION PROCEDURES: THE DEADLINE FOR APPLYING TO ADV ED PROGRAMS IS 20 MAY 2005. THE ONLY EXCEPTIONS ARE: PHYSICIAN ASSISTANT BY 21 JUN 2005; SLOAN FELLOWSHIP AND THE MARINE SAFETY INDUSTRY TRAINING PANELS (IIT, MMIT, PSIT, AND MEPIT) BY 05 AUG 2005. APPLICATIONS SUBMITTED AFTER THE PRESCRIBED DEADLINE WILL NOT BE PROCESSED. TIMELY SUBMISSION OF APPLICATIONS IS CRITICAL AND EARLY SUBMISSION IS ENCOURAGED. THE FOLLOWING PROCEDURES UPDATE THE APPLICATION REQUIREMENTS IN PARA 3.B.5 OF REF A:

A. RECENT STANDARDIZED TEST SCORES (TAKEN SINCE 01 JANUARY 2001) ARE REQUIRED FOR MOST PROGRAMS. REQUIRED TESTS (I.E., GRE, GMAT, LSAT, ETC.) ARE LISTED BELOW. ADDITIONALLY, PROGRAM MANAGERS MAY DISSEMINATE ADDITIONAL TEST REQUIREMENTS IN SEPARATE SOLICITATION MESSAGES. TIMELY ACTION ON THE APPLICANT'S PART TO TAKE THESE STANDARDIZED EXAMS WILL HELP ENSURE THE APPLICATION IS CONSIDERED. THE DEADLINE TO RECEIVE TEST SCORES IS 20 MAY 05. THOSE WHO DO NOT SUBMIT THE REQUIRED OFFICIAL TEST SCORE BEFORE 20 MAY 05 WILL NOT BE ABLE TO COMPETE. THE ONLY EXCEPTION TO THE 20 MAY 05 DEADLINE IS FOR THE SUBMISSION OF SAT/ACT AND LSAT SCORES. SAT/ACT SCORES ARE REQUIRED FOR THE MARINE ENGINEERING TECH, PHYSICIAN ASSISTANT, NAVAL ENGINEERING AND ACET PROGRAMS. LSAT SCORES ARE REQUIRED FOR THE LAW PROGRAM. SAT/ACT AND LSAT SCORES WILL BE ACCEPTED AFTER 20 MAY 05 BECAUSE OF VERY LIMITED TESTING OPPORTUNITIES (FOUR TIMES A YEAR). APPLICANTS ARE REMINDED THAT OFFICIAL SCORES FROM THESE TESTS USUALLY DO NOT ARRIVE FOR THREE TO FOUR WEEKS AFTER THE TEST IS TAKEN. OFFICIAL SAT/ACT AND LSAT SCORES MUST ARRIVE NLT THAN THE DATE THE PANEL CONVENES. IF YOU ARE NOT SURE YOU WANT TO APPLY TO AN ADV ED PROGRAM, BUT THINK YOU MAY BE INTERESTED AT SOME POINT, YOU ARE STRONGLY ENCOURAGED TO TAKE THE STANDARDIZED TEST

THAT APPLIES TO THE DISCIPLINE THAT INTERESTS YOU. EACH YEAR, THE MAIN REASON WE REJECT ADV ED APPLICATIONS IS FAILURE TO TAKE THE REQUIRED STANDARDIZED TEST IN TIME. APPLICANTS ARE ALSO REMINDED THAT THEY MAY BE ELIGIBLE FOR GRE GENERAL OR GMAT COMPUTER-BASED TESTING REIMBURSEMENT. SEE INFORMATION POSTED ON THE CG INSTITUTE WEBSITE, [HTTP://WWW.USCG.MIL/HQ/CGI/EXAMS.HTML](http://www.uscg.mil/hq/cgi/exams.html) FOR FURTHER INFORMATION. APPLICANTS THAT SUBMITTED TEST SCORES FOR THE 2004 ADV ED SEASON SHOULD STILL BE ON FILE WITH CGPC. THIS SHOULD BE CONFIRMED WITH CGPC-OPM-1 WELL IN ADVANCE OF THE DEADLINE.

B. APPLICANTS SHALL MAIL OR FAX A COPY OF THEIR STANDARDIZED TEST SCORES AND ANY TRANSCRIPTS NOT ALREADY IN THEIR CGPC PERSONAL DATA RECORD (PDR).

(1) MAIL: COMMANDER, COAST GUARD PERSONNEL COMMAND (CGPC-OPM-1), 4200 WILSON BLVD SUITE 1100, ARLINGTON, VA 22203.

(2) FAX: (202) 493-1618.

C. APPLICATIONS ARE SUBMITTED VIA THE E-RESUME. TO APPLY FOR A POST GRADUATE PROGRAM, COMPLETE AN E-RESUME AND SELECT A POSITION ASSOCIATED WITH A POST GRADUATE PROGRAM. TO OPEN AN E-RESUME: SELECT FROM THE HOME MENU BAR SELF-SERVICE, EMPLOYEE, TASKS, AND CREATE E-RESUME. TO VIEW JOB POSTINGS OF OPEN POST GRADUATE POSITIONS, SELECT ADVANCED TRAINING FROM THE POSITION SOURCE DROP- DOWN MENU. YOU MAY CHECK THE BOX TO INCLUDE POSITIONS NOT ON THE SHOPPING LIST TO SEE POSITIONS THAT ARE NOT YET OPEN. PRESS THE SEARCH BUTTON. REVIEW THE POSITIONS RETURNED BY CLICKING THE JOB TITLE LINKS. ADD THE OPEN POSITIONS YOU ARE INTERESTED IN TO YOUR JOB BASKET BY CLICKING THE JOB BASKET CHECKBOX. PRESS THE ADD SELECTED TO JOB BASKET BUTTON WHEN COMPLETE. CONTINUE THE E-RESUME PROCESS. REVIEW YOUR JOB BASKET, APPLY FOR POSITIONS YOU ARE INTERESTED IN, AND COMPLETE YOUR E-RESUME. IN THE COMMENTS SECTION OF THE E-RESUME, ADDRESS YOUR REASONS FOR APPLYING TO YOUR CURRICULUM CHOICES. ALSO ADDRESS HOW THE COAST GUARD WILL BENEFIT BY SENDING YOU. PRESS THE SAVE BUTTON WHEN COMPLETE. TO EXIT, PRESS THE SIGN OUT LINK LOCATED AT THE TOP OF THE PAGE. APPLICANTS MUST SEPARATELY MAIL TRANSCRIPTS AND TEST SCORES TO CGPC-OPM-1.

D. A COMMANDING OFFICER'S ENDORSEMENT, THE E-INTERVIEW, IS REQUIRED AND SHALL CONTAIN AN OPINION OF THE APPLICANT'S INTERESTS, ABILITY, AND POTENTIAL VALUE TO THE SERVICE RELATING TO THE CURRICULA REQUESTED. ONLY ENDORSEMENTS FROM THE IMMEDIATE COMMAND ARE AUTHORIZED. IN THE "JOB ENDORSEMENT" PAGE UNDER THE "RECOMMENDATION" DROP-DOWN MENU, COMMANDING OFFICERS SHOULD CHOOSE "MAKE OFFER" TO POSITIVELY ENDORSE A CANDIDATE'S APPLICATION. ONLY THOSE ENDORSEMENTS MARKED FINAL WILL BE CONSIDERED COMPLETE.

E. LETTERS OF RECOMMENDATION WILL NOT BE CONSIDERED. LETTERS OF RECOMMENDATION SUBMITTED WILL BE RETURNED WITHOUT ACTION. THE ONLY EXCEPTIONS TO THIS RULE ARE FOR THE PHYSICIAN ASSISTANT PROGRAM AND THE MEDICAL AND DENTAL RESIDENCY PROGRAMS. APPLICANTS FOR THESE PROGRAMS ARE ENCOURAGED TO SEEK A LETTER OF RECOMMENDATION FROM A PHYSICIAN ASSISTANT, PHYSICIAN OR DENTAL OFFICER, RESPECTIVELY.

F. APPLICANTS SHOULD UPDATE THE CONTACT INFORMATION IN DIRECT ACCESS WITH THEIR WORK E-MAIL ADDRESS. YOU WILL RECEIVE A SYSTEM NOTIFICATION ENSURING YOUR E-RESUME WAS RECEIVED AND PROPERLY PROCESSED.

G. APPLICANTS AND COMMANDS SHOULD REVIEW REF C TO AVOID COMMON PROBLEMS WITH E-RESUMES AND E-INTERVIEWS.

7. ADV ED SELECTION PANELS WILL MEET BETWEEN JUN AND SEP 2005. EACH PANEL INCLUDES THE APPROPRIATE ASSIGNMENT OFFICER (AO), THE RESPONSIBLE PROGRAM MANAGER (PM), AND ONE ADDITIONAL MEMBER. SELECTION PANELS ARE GUIDED BY THE PANEL PRECEPT AND BASE THEIR DECISIONS ON INFORMATION IN OFFICIAL RECORDS AND APPLICATIONS. SPECIFIC NUMBERS OF TRAINING ALLOWANCE BILLETS (TABS) THEY WILL CONSIDER ARE OUTLINED IN REF D. PANELS WILL SEE THE FOLLOWING FOR EACH APPLICANT:

A. CGPC PDR (NOTE: ENS OERS ARE NOT MASKED)

B. APPLICANT'S E-RESUME TEXT

C. COMMAND'S E-INTERVIEW TEXT

D. THE PRIORITY THAT THE APPLICANT SELECTED THE PARTICULAR PROGRAM ON THE E-RESUME.

8. PROSPECTIVE APPLICANTS SHOULD ACT NOW TO ENSURE THAT THEIR PDR IS COMPLETE (E.G., OERS, RECORD OF PROFESSIONAL DEVELOPMENT AND ACADEMIC TRANSCRIPTS). RECENT PERFORMANCE IS A MAJOR CONSIDERATION IN THE SELECTION PROCESS. THEREFORE, OFFICERS APPLYING FOR ADV ED SHOULD NOT DELAY THEIR REGULAR ANNUAL/SEMIANNUAL OER SUBMISSIONS. A SPECIAL OER DOCUMENTING AN APPLICANT'S MOST RECENT PERFORMANCE MAY BE SUBMITTED IF IT MEETS THE CRITERIA OF ART. 10.A.3.C.1.C OF REF. B. THIS IS HIGHLY RECOMMENDED FOR OFFICERS WHO DO NOT EXPECT THEIR REGULAR ANNUAL/SEMIANNUAL OER TO ARRIVE PRIOR TO THE PANEL CONVENING DATE.

9. IN THE NEXT FEW WEEKS, PROGRAM MANAGERS WILL BE RELEASING SOLICITATION MESSAGES GIVING FURTHER DETAILS ON SPECIFIC ADV ED PROGRAMS. ADV ED OPPORTUNITIES SPONSORED BY G-S ARE DESCRIBED IN REF E, THE PHYSICIAN ASSISTANT PROGRAM IN REF F, DENTAL RESIDENCY IN REF G AND PUBLIC AFFAIRS IN REF H. THE FOLLOWING PROGRAMS WILL LIKELY BE AVAILABLE DURING THE 2005 ADV ED SELECTION SEASON. INCLUDED IN THE PROGRAM LISTING BELOW ARE THE ADV ED PROGRAM MANAGER (AEPM), ASSIGNMENT OFFICER (AO), ADV ED OPPORTUNITIES (04AEOP) IN 2004, AND THE NUMBER OF APPLICANTS CONSIDERED (04APPS). INDIVIDUALS SHOULD APPLY TO ADV ED PROGRAMS BASED ON CAREER DESIRES, NOT ANTICIPATED OPPORTUNITIES OF SELECTION. FINALLY, THE REQUIRED STANDARDIZED TEST FOR EACH PROGRAM IS LISTED (WHEN TWO ARE LISTED, EITHER IS ACCEPTABLE). REFER TO THE PROGRAM'S SOLICITATION MESSAGE FOR ADDITIONAL REQUIREMENTS.

| COURSE OF INST. | AEPM/AO | 04AEOP | 04APPS | REQ TEST |
|---|---------------|--------|--------|----------|
| ACADEMY INSTRUCTOR | USCGA/OPM-2J | 3 | 35 | GRE/GMAT |
| ADV COMPUTER ENG&TECH (ACET) | G-SRF/OPM-2L | 8 | 14 | SAT/ACT |
| AERONAUT. ENG. (STRUCT) | G-SEA/OPM-2E | 2 | 5 | GRE |
| AERONAUT. ENG. ADMIN (MSIA) | G-SEA/OPM-2E | 2 | 5 | GMAT |
| AERONAUT. ENG. (AVIONICS) | G-SEA/OPM-2E | 2 | 9 | GRE/GMAT |
| AERONAUT. ENG. OFFICER TRN | G-SEA/OPM-2E | 12 | 65 | NONE |
| AVIATION SAFETY MANAGEMENT | G-WKS/OPM-2E | 1 | 3 | NONE |
| CIVIL ENG. | G-SEC/OPM-2D | 5 | 24 | GRE |
| CIVIL ENG. - MBA | G-SEC/OPM-2D | 2 | 8 | GRE/GMAT |
| COMPANY OFF. LEAD. STUDIES | USCGA/OPM-2J | 1 | 3 | GRE |
| DENTAL RESIDENCY TRAINING | G-WKH/OPM-2J | 1 | 2 | NONE |
| COMP, COMMS & ELECTRICAL ENG | G-SRF/OPM-2L | 9 | 13 | GRE |
| ENVIRONMENTAL MANAGEMENT | G-MRP/OPM-2G | 2 | 8 | GRE/GMAT |
| FINANCIAL MANAGEMENT | CG-843/OPM-2J | 7 | 12 | GMAT |
| INDUSTRIAL HYGIENE | G-WKS/OPM-2K | 1 | 3 | GRE |
| CHEMICAL ENGINEERING | G-MRP/OPM-2G | 1 | 0 | GRE |
| HEALTH-CARE ADMIN-GRAD | G-WKH/OPM-2J | 1 | 3 | GRE |
| INDUSTRIAL MANAGEMENT | G-SLP/OPM-2D | 1 | 5 | GRE/GMAT |
| INFORMATION TECH MGT (ITM) | G-SRF/OPM-2L | 9 | 21 | GRE |
| INTEL FELLOWS | CG-201/OPM-2L | 2 | 4 | NONE |
| PERFORMANCE TECHNOLOGY | G-WTT/OPM-2J | 6 | 18 | GRE |
| MARINE AFFAIRS/LIV MAR RES | G-OPL/OPM-2C | 2 | 12 | GRE |
| ARMY COMD & GEN STAFF COLL | G-OPD/OPM-2C | 1 | 15 | NONE |
| MARINE CRP COMD & STAFF COLL | G-OPD/OPM-2C | 2 | 21 | NONE M |
| ARINE ENGINEERING | G-MSE/OPM-2G | 6 | 10 | GRE |
| MARINE ENG/FIRE PROTECTION | G-MSE/OPM-2G | 1 | 2 | GRE |
| MARINE ENGINEERING TECH | G-MSE/OPM-2G | 1 | 4 | SAT/ACT |
| MARINE SAFETY INDUSTRY | G-MRP/OPM-2G | | | NONE |
| TRAINING PROGRAMS | | | | |
| A. INVESTIGATIONS INDUSTRY TRAINING (IIT) | | 3 | 9 | |
| B. MAR ENVIR PROJ INDUS TRAINING (MEPIT) | | 3 | 7 | |
| C. MERCHANT MARINE INDUSTRY TRAINING (MMIT) | | 3 | 11 | |
| D. PORT SAFETY INDUSTRY TRAINING (PSIT) | | 3 | 8 | |
| E. MARITIME SCHOOL SHIP RIDER (MSSR - DISCONTINUED) | | | | |
| HUMAN RESOURCES DEVELOPMENT | G-WTR/OPM-2J | 1 | 7 | GRE/GMAT |

| | | | | |
|------------------------------|----------------|----|----|----------|
| LAW (JD) | G-LPD/OPM-2J | 7 | 33 | LSAT |
| MS IN PROJECT MANAGEMENT | G-A-1/OPM-2D | 1 | 18 | NONE |
| NAVAL ENGINEERING | G-SEN/OPM-2D | 10 | 18 | GRE |
| NAVAL ENGINEERING TECH | G-SEN/OPM-2D | 6 | 11 | SAT/ACT |
| NAVAL WAR COL (COMD & STAFF) | G-OPD/OPM-2C | 7 | 32 | NONE |
| OCEAN ENGINEERING | G-SEC/OPM-2D | 1 | 2 | GRE |
| OCEANOGRAPHY | G-OPN/OPM-2C | 1 | 11 | GRE |
| OPERATIONS RESEARCH | G-WP-1/OPM-2J | 5 | 10 | GRE/GMAT |
| PHYSICIAN ASSISTANT | G-WKH/OPM-2J | 4 | 8 | SAT |
| PUBLIC ADMINISTRATION | CG-812/OPM-2J | 5 | 16 | GRE |
| ORGANIZATIONAL LEADERSHIP | G-WTL-2/OPM-2J | 1 | 12 | GRE |
| PUBLIC AFFAIRS | G-IPA/OPM-2J | 1 | 4 | GRE |
| SLOAN FELLOWSHIP | CG-821/OPM-2 | 1 | 16 | NONE |
| STRATEGIC INTELLIGENCE | CG-201/OPM-2L | 10 | 41 | GRE |
| INTERNATIONAL AFFAIRS | G-CI/OPM-2J | 1 | 10 | GRE |
| TRANSPORTATION MANAGEMENT | G-MRP/OPM-2G | 1 | 3 | GRE |

10. INDIVIDUALS SELECTED TO ATTEND A FULLY FUNDED ADV ED PROGRAM WILL INCUR A MINIMUM ACTIVE DUTY OBLIGATION OF THREE MONTHS FOR EACH MONTH OF EDUCATION FOR THE FIRST YEAR AND ONE FOR ONE THEREAFTER, TO COMMENCE UPON COMPLETION OF ADVANCED TRAINING. 11. PARA 3.B.7 OF REF A (POSTGRADUATE SELECTEE POOL) IS NO LONGER APPLICABLE. TIME REMAINING IN PRESENT TOUR IS CONSIDERED BY PANEL

11. PARA 3.B.7 OF REF A (POSTGRADUATE SELECTEE POOL) IS NO LONGER APPLICABLE. TIME REMAINING IN PRESENT TOUR IS CONSIDERED BY PANEL MEMBERS. MEMBERS SELECTED DURING THE 2005 ADV ED SEASON WILL BE ASSIGNED TO DUTY UNDER INSTRUCTION (DUINS) IN 2006. REF I OUTLINES UNIQUE SITUATIONS IN WHICH SELECTEES MAY BE OFFERED ADV ED PROGRAM DEFERMENT. PER REF I, SUCH DEFERMENT REQUESTS SHOULD BE DISCUSSED WITH YOUR APPLICABLE ASSIGNMENT OFFICER, AND MUST BE RECEIVED BY CGPC-OPM-1 BY 15 DEC 2005. 12. PRIMARY AND ALTERNATE SELECTIONS WILL BE ANNOUNCED VIA MSG APPROX ONE WEEK AFTER THE ADV ED PANEL ADJOURNS. THE ADV ED PANEL SCHEDULE AND GENERIC PRECEPT WILL BE AVAILABLE VIA OPM-1'S WEB SITE AT:

[HTTP://WWW.USCG.MIL/HQ/CGPC/OPM/ADV.ED.HTM](http://www.uscg.mil/hq/cgpc/opm/adv.ed.htm). THE SCHEDULE WILL BE POSTED WHEN FINALIZED AND IS SUBJECT TO CHANGE TO ACCOMMODATE SERVICE NEEDS.

13. POCS:

A. ADV ED PROGRAM MANAGER: ENS MICAH BONNER, 202-493-1614.

B. ADV ED YN: YN1 A. HARRIS (AFTER 15 JUN YN1 C. HORN), 202- 493-1617.

C. QUESTIONS ON THE ADVANCED EDUCATION PROCESS OR POLICY SHOULD BE FORWARDED TO THE FOLLOWING EMAIL ADDRESS: OPM1WEBMASTER (AT)BALLSTON.USCG.MIL.

D. QUESTIONS REGARDING OERS SHOULD BE FORWARDED TO: OER(AT) BALLSTON.USCG.MIL.

14. INTERNET RELEASE AUTHORIZED.

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